

Acknowledgement of Receipt

- Personnel Policy Handbook
- Code of Ethics
- Policy of the Diocese of Charlotte Concerning Ministry-Related Sexual Misconduct by Church Personnel

This will acknowledge that I have personally received a copy of the Diocese of Charlotte Personnel Policies Handbook, including the Diocese of Charlotte Code of Ethics and the Policy of the Diocese of Charlotte Concerning Ministry-Related Sexual Misconduct by Church Personnel. I agree that I am obligated to read and familiarize myself with its contents. I understand that this handbook takes the place of any prior policies or manuals that I have received in writing, or heard about verbally.

I understand the contents and agree to comply with them. I further understand that the handbook is the sole property of the Diocese, who can revise, supplement, and/or rescind any of the policies at any time without prior notice to me, and that I may not copy it or give any part of it to anyone outside of the Diocese. I agree to return the handbook in its entirety at such time as I leave the employ of the Diocese.

Employee's Signature

Date

Employee's Printed Name